

PRIVACY STATEMENT BY METIS

Introduction:

This Privacy Statement applies to the processing of personal data of all our users in relation to the services of METIS B.V., legally established in Maastricht and having its office at Geurdeland 17G 6673DR in Andelst, registered in the Dutch commercial register of the Chamber of Commerce under number 89361881. (hereinafter referred to as: "METIS B.V.").

This Privacy Statement describes how this data processing occurs and for what purposes these data are processed. By using our website and agreeing to this Privacy Statement, the user agrees to the following conditions that apply.

Providing personal data is not mandatory

A user always has the choice whether to provide their personal data. However, to use some of our services, it is necessary to provide your personal data to us. If the input and/or sending of your data is requested, we will indicate which data are 'necessary' to use the products and/or services and which data can be provided 'optionally'.

Processing of personal data

By using our services, we process your personal data. These data are collected for certain purposes based on a legitimate legal basis. It concerns the following categories of data, purposes, and legal bases.

- Cancellation form data: If the user wishes to cancel a subscription, the user must fill in their Name, Address, Residence. data such as first name, last name, and address, email address, bank account number, and customer number of the company where the user wishes to cancel in the cancellation form.
- Cookies: If the user visits a website from our network, personal data such as the IP address will be processed.
- Financial data: If the user purchases a paid product and/or service, the bank account number must be provided.

The processing of personal data takes place for the following purposes:

- a. For the establishment and execution of an agreement concluded with the user;
- b. For administrative handling: to offer the user the agreed services;
- c. For refunding amounts paid by the user to the company where the user wishes to cancel their subscription;
- d. For invoicing: in case a payment does not take place, we can hand over the claim to third parties such as a collection agency.

In the aforementioned cases, the Name, Address, Residence. data, email address, bank account number, and customer number are essential for the execution of the agreement.

- e. For managing, analyzing, maintaining, optimizing, and securing our products and/or services and to prevent misuse and/or fraud of our services;
- f. For determining strategic analyses and reports of our services;

In the aforementioned cases, personal data such as Name, Address, Residence. data are processed and we have a legitimate interest for that.

- g. To build a profile of the user using the user's online browsing behavior. This allows us to tailor advertisements to the user's profile.

In the aforementioned cases, personal data, i.e., IP address, are essential for the execution of the agreement. The user must give explicit consent for the processing of these data.

We will only process the provided personal data for the execution of our products and/or services and specifically for the express purpose for which these personal data were collected.

Data automatically collected

Apart from cookies, we do not automatically collect data.

Sensitive personal data

We do not process sensitive personal data unless these are provided by the user.

Retention periods

Personal data are only retained for the period necessary for the proper execution of the aforementioned purposes. If longer legal retention periods apply, the legal retention periods as prescribed by law apply.

User rights

All our users have certain rights under the AVG (General Data Protection Regulation) legislation to manage their own personal data.

1. The right to access;
2. The right to rectification;
3. The right to erasure;
4. The right to object;
5. The right to data portability;
6. The right to restriction.

Additionally, a user can withdraw at any time the consent they have given for the processing of their data.

Moreover, the user has the right to lodge a complaint about our data processing activities with a data protection authority.

If a user wishes to exercise one or more of these rights, they can contact METIS B.V. via info@bymetis.nl.

Data obtained from third parties

METIS B.V. does not process personal data obtained from third parties.

Transfer to Third Parties

Except as provided below, only the individuals authorized by METIS B.V. to secure and/or otherwise process and/or perform IT maintenance work have access to the Users' personal data.

If we cooperate with third parties for the execution of the services in this Privacy Policy, we have entered into an agreement with those processors to ensure that the processor provides sufficient guarantees regarding the technical and organizational security measures of personal data.

METIS B.V. provides the (personal data) to the company where the user wishes to cancel their membership by sending the cancellation letter and also to the following third parties:

Postbode B.V.

Pieter Zeemansweg 175

3316 GZ Dordrecht

Mollie B.V.

Keizersgracht 126

1015 CW Amsterdam

Rocketmen B.V.

Beechavenue 54

1119PW Schiphol-Rijk

Twilio Ireland Limited

3 Dublin Landings, North Wall Quay, Dublin 1,

Dublin, Ireland D01 C4E0

Should you unexpectedly discover a data breach, it is of great importance that we are informed immediately. Data breaches can be reported directly via: info@bymetis.nl. Your report and information will be treated confidentially at all times.

Otherwise, we will not provide the personal data of our users to third parties unless this is necessary for the execution of our services based on a legal prescription or in an emergency to the extent that, in our reasonable judgment, it is in the interest of our users. This also includes lawful requests from authorities, subpoenas, or court orders, actions to detect or prevent damage or fraud, or actions to ensure the security of our network and our services.

Storage of Personal Data

The personal data processed by us will only be stored in the Netherlands and will not exceed the borders of the EU. Thus, the GDPR applies to these stored personal data.

Security

We have taken appropriate technical and organizational measures to protect users' personal data against accidental or unlawful destruction, loss, alteration, or unauthorized disclosure of, or access to personal data transmitted, stored, or otherwise processed. We use secured servers and encrypted passwords.

Cookies

We use functional and/or analytical and/or tracking cookies. A cookie consists of a small text file that is stored on the user's computer during the first visit to the website. The use of cookies is necessary for the technical operation of the website and the user's ease of use.

Contact Information

If there are questions or complaints about this Privacy Statement, or if there is a question or complaint regarding our practices, contact can be made with us via: info@bymetis.nl